

Town of North Topsail Beach

Daniel Tuman, Mayor
Michael Yawn, Mayor Pro Tem
Aldermen:
Richard Farley
Deborah Lanci
Richard Macartney
Robert Swantek



Steven H. Foster
Town Manager

Carin Z. Faulkner, MPA
Town Clerk

North Topsail Beach Board of Aldermen SPECIAL MEETING RETREAT

Tuesday
March 16, 2010
9:00 A.M.
AGENDA

1. Call to Order Daniel Tuman, Mayor
2. Approval of Agenda
3. Introduction
4. NTB Shoreline Protection Committee (1 hour) Alderman Macartney
 - Follow-up on Action Items from Last Meeting (**Tuman**)
 - Citizen Input from Non-Resident Taxpayers (**Macartney**)
 - Due Diligence (Financial (**Macartney**), Technical, Legal, Political, Program Management-project plans and leadership responsibility, Contract Professionals) (**Yawn/Tuman**)
 - Dune Maintenance (**Swantek**)
 - Strategic Issues: Terminal Groins (**Lanci**), BIMP, Committee Education & Professional Organization Participation, Public Communications, Island-Wide Coordination & Public Relations (**Tuman**)
 - BEST Report Analysis (**Tuman**)
5. Budget Foster/Tuman
 - Budget Preparation Ground Rules & Workshop Schedule (**Tuman**)
 - Property Revaluation & Tax Rate/Sales Tax Distribution Implications - Breck Smith
 - Strategic Goals for Services & Capital Needs (**Macartney**)
 - Cost Containment – Non-discretionary/Discretionary Spending
(**Macartney/Swantek/Tuman**)

6. BREAK
7. Police Foster/Fillinger
 - Securing Our Roadways & Bike Paths (Swantek)
8. Communications Foster/Faulkner
 - Meeting Management presentation/Meeting Brevity (Farley) - Faulkner
 - Meeting Room Upgrades (Faulkner)
 - Conference Room Space (Foster)
 - Website & Newsletters (Tuman)
 - Public Relations & Civility (Tuman/Swantek)
9. LUNCH
10. Legal Foster/Edes
 - Town Manager Responsibilities for Legal Status, Avoidance, Legal Defense Preparation, Securing Capable/Dependable Attorney Support (Tuman)
11. Town Management Foster
 - Customer Service Monitoring Procedures (Farley)
 - Training Needs for Staff, Board, Volunteers (Swantek/Macartney)
 - Process for Keeping Employees More Accountable (Swantek)
 - Additional Changes to Chapter 4 (as it affects vendors/peddlers) (Tuman)
 - Adequacy of Town Manager Performance Evaluation Form (Tuman)
12. Boards & Committees Tuman
 - Resurrect Beautification & Recreation Committee (Tuman)
13. Planning & Zoning Foster/Hill
 - Preserve CON-D, green space, wetlands, wildlife, etc. (Yawn)
 - Grants for green space purchase/preservation (Yawn)
 - Eco-Town Center (Lanci)
 - Ordinance Changes (CAMA LUP) (Yawn)
 - Town Code Management, Codification and Municode Plans/Status (Tuman)
 - Town Policy/Ordinance Review on Abandoned/Condemned Structures (Tuman)
14. BREAK
15. CBRA (Coastal Barrier Resource Act) Designation (Lanci) Foster

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| 16. Storm Preparedness/Recovery (Foster) | Foster |
| 17. Fire (Tuman) | Best/Moore/Foster |
| 18. Parks & Recreation (Tuman) | |
| 19. Public Works | Foster/Best |
| • Mosquitoes (major problem/health issue) (Yawn) | |
| • Solid Waste Schedule (Yawn) | |
| • Road Maintenance & Street Cleaning (Farley) | |
| • Road Flooding (Farley) | |
| • Moving Utilities Underground (Farley) | |
| 20. Legislation | |
| • All of Topsail Island to Pender County (Yawn/Lanci) | |
| 21. Action Items & Performance Plan for Town Manager | |
| 22. Evaluate the Retreat | |
| 23. Adjournment | |