

Town of North Topsail Beach

Daniel Tuman, Mayor
Michael Yawn, Mayor Pro Tem
Aldermen:
Richard Farley
Deborah Lanci
Dick Macartney
Robert Swantek



Breck H. Smith
Interim Town Manager

Carin Z. Faulkner, MPA
Town Clerk

Board of Aldermen Regular Meeting Thursday, January 7, 2010 7:00 P.M.

PRESENT: Mayor Pro Tem Michael Yawn, Aldermen Richard Farley, Robert Swantek, Dick Macartney, Deborah Lanci, Interim Town Manager Breck Smith, Town Attorney Brian Edes, Town Clerk Carin Faulkner and Steve Foster.

NOT PRESENT: Mayor Daniel Tuman

- I. **CALL TO ORDER:** Mayor Pro Tem Yawn called the meeting to order at 7:00 p.m. in the North Topsail Beach meeting room.
- II. **INVOCATION:** Alderman Farley gave the invocation.
- III. **PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Yawn led those present in the Pledge of Allegiance.
- IV. **APPROVAL OF AGENDA:** Mayor Pro Tem Yawn requested that New Business Item D – Resolution to Transfer Ownership of Onslow County Properties to NTB be moved to the Closed Session. He added that the Town Attorney would like to add to the Closed Session a discussion of the three lawsuits against the Town. Mr. Edes stated that the plaintiffs are: Gwynn Builders, La Costa Development Corporation, and Seaside Developers, LLC. Mayor Pro Tem Yawn requested that the Budget Amendments in the Consent Agenda be moved to New Business Item E.

Alderman Lanci made a motion to approve the amended agenda. Alderman Swantek seconded the motion. The motion passed unanimously.

V. **SPECIAL BUSINESS:**

- A. **Vote to Hire New Town Manager:** Mayor Pro Tem Yawn entertained a motion to give the Mayor Pro Tem the authority to sign the employment contract with Steve Foster. Alderman Farley made the motion. Alderman Lanci seconded. The motion passed unanimously.

Mayor Pro Tem Yawn and Steve Foster signed the employment contract. Mayor Pro Tem Yawn announced that Mr. Foster will be starting on February 1st. Mayor Pro

Tem Yawn thanked all of the members of the Board who worked very hard on the hiring process. He also thanked the Staff and Mr. Foster. He stated that there was a tremendous roster of candidates for the job and that there were over one hundred applicants. He thanked Mr. Edes with his help on the contract. He said that this is a great day for the Town of North Topsail Beach.

Mr. Foster said that everyone should be proud of the Board, that they spent a lot of time on this process and were very professional. He invited anybody to come by to see him and that he has an open door policy. He said that one of his top priorities is customer service. He said he looks forward to working with the Board.

VI. PUBLIC HEARINGS & PRESENTATIONS:

A. **Property Revaluation Presentation (Harry Smith & David Crenshaw):** Mayor Pro Tem Yawn introduced Mr. Smith and Mr. Crenshaw from the Onslow County Tax Office. Mr. Smith defined revaluation, which is the process of conducting a mass appraisal of all real estate parcels in the County in order to create a fair and equitable tax base. He said the assessor's office is responsible for valuing all types of property subject to taxation such as real estate, personal property and motor vehicles. He stated that over time, real estate values change at different rates causing inequities in the tax base. He explained that the last revaluation took place around the peak of the market. He said that the revaluation is designed to adjust everyone back to market value and create a fair and equitable tax distribution. Mr. Smith explained the process and that with property values going down that the tax rate may need to go up to remain revenue neutral.

Mr. Crenshaw reviewed several areas of the county and indicated the 2006 assessed value of particular properties and the recent selling price. For each property he showed the percentage increase or decrease in value.

Mr. Smith pointed out that personal property also makes up a significant portion of the tax base. Personal property is revalued on an annual basis. He stated that this is another reason that a revaluation is done. He indicated 12.06% of taxable property in Onslow County is personal property. Mr. Smith explained the informal and formal hearing process for property owners who disagree with the assessed value of their property. He said that the effective date of the new assessed value is January 1, 2010. This value will be the basis for the tax bills that will be going out in July 2010 and will be due in September 2010. Mr. Smith and Mr. Crenshaw took questions from the Board and audience.

B. **Audit Report (Kemmy Goodson):** Mr. Goodson thanked the Board for the opportunity to share the audit report for this past year. He offered the Board to set up a time to meet with him to answer any questions that they may have. Mr. Goodson covered the highlights of the audit. He stated that the Town received an unqualified opinion on their financial statements, which he explained as the highest level of opinion that a Town can receive, he said that means that everything is fairly stated in the financial statements and there were no reservations on the part of the auditors, there were no serious matters that had to be disclosed. He pointed out the

management discussion and analysis, which is a review by the Town administration of the highlights of the financial statements for the year and the many different things that went on during the year and is additional detail that is not in the regular financial statements that follow.

Mr. Goodson reviewed the statement of net assets, fixed assets, total assets, liabilities, the statement of activities, revenues, the balance sheet, the net fund balance, budgetary comparison, notes to the financial statement, expenditures, and property valuations. He said that this was a good fiscal year overall for the Town. He said that a lot of towns did not have increases in their fund balances for the past year, but the Town of North Topsail Beach showed an increase in all three funds.

Mr. Goodson took questions from the Board.

VII. **COMMITTEE REPORTS:**

A. **PLANNING BOARD:** Paul Dorazio presented the Planning Board report. It read as follows:

The Planning Board met at their regularly scheduled meeting on December 10, 2009, and conducted a public hearing on the rezoning application by Michael R. & Alice D. Remedios, who are requesting a Zoning Map Amendment to rezone a 7,306 square foot parcel located at 354 Sea Shore Drive (Tax Parcel # 805-3) from B-1 to R-5. The Planning Board voted 6-1 to recommend approval, with Mr. Rowland voting against citing incongruity with the NTB CAMA Land Use Plan.

The request to for the Board of Aldermen to call for a public hearing for this rezoning request (#R-09-02) is included in the consent agenda.

Mr. Dorazio added that Mr. Rowland's vote against the rezoning was right in that the Land Use Plan calls for a re-zoning of no less than R-10. He said in this case the majority of the Board felt that if they are going to make a zoning change that it did not make sense to make it a non-conforming lot. He explained that there are no issues with changing the zoning from B-1. Mayor Pro Tem Yawn said that further discussion on this rezoning will take place after the public hearing in February.

B. **BOARD OF ADJUSTMENT:** The Board of Adjustment did not meet in December. Ms. Hill reported that there was a meeting scheduled for December, but that it was cancelled and rescheduled for January 21st at 6:30 p.m. There was discussion on the attendance of the members of the Board of Adjustment at the meeting and the request of Mr. Leonard's attorney that Mrs. Swantek recuse herself.

C. **TISPC (Topsail Island Shoreline Protection Commission):** Alderman Macartney reported that the last TISPC meeting was on December 15th. He said that Michael Curley, the current chairman of TISPC expressed the need for new representatives under the charter. Alderman Macartney said that beginning next month there will be 11 representatives on the commission rather than the five that currently exist. He said that each town has three representatives, the town's beach nourishment committee

chairman, an elected official and an at-large member. If a town does not have a beach committee then they do not have a third member. He reported that the commission discussed the current Federal budget. There is \$90,000 in the budget for one part and \$17,000 for another for a total of \$107,000 total for the NTB/Surf City Federal project and there is \$397,000 for the Topsail project. He said Marlowe & Company is working on the North Topsail Beach/Surf City project to be a contingent project if there is a WRDA (Water Resource Development Act) in 2010 and said that even though the project has not been fully approved it can still catch up. The Marlowe contract has been approved by all three towns. Each town will be paying \$20,000. There were reports on the current projects. Topsail Beach will have a roundtable about easements and the cost of their two projects. There was an update about the Coastal Resource Commission, their science panel will have a meeting about terminal groins and they will have a formal response on January 13th which will be a review of the five inlet areas with groins and how the groins are working there. He reported that the Topsail Beach project is under review by the Office of Management and Budget for infusion of WRDA funds if available. The Army Corps of Engineers have decided that some reviews can be done concurrently and this will save the project 4-5 months. He reported that the next meeting is on January 26th at Surf City Town Hall at 2:00 p.m. He announced that the three voting members from NTB are Alderman Lanci, Alderman Swantek and himself. TISPC will elect a chairman at the next meeting.

- D. **ONWASA (Onslow Water and Sewer Authority):** Alderman Farley reported that there was a short meeting and that there is not much going on. He said that there was a change in backflow regulations and that ONWASA gave some relief to commercial enterprises that would have been forced to pay for a more expensive technique. He said that this coming Monday they will have a workshop and a draft of ONWASA's five year strategic plan will be presented. He reported that they have added some features to their website so that customers are able to terminate and sign up for service online.

Mayor Pro Tem Yawn reported that the new sewer company Pluris does not currently have automatic draft. He said that the local office does not accept payments either. So far the only acceptable method of payment is via check through the mail. He said they are working on automatic draft, but it has not been implemented yet. It was suggested that a representative from Pluris be asked to come to the NTB Board meetings on a regular basis.

VIII. **MANAGER'S REPORT:**

- A. **Appointments to Board of Adjustment:** Mr. Smith reported that there are currently three vacancies on the Board of Adjustment for alternate members. The Town has received two applications and the recommendation is for the Board to appoint Marianna Harness and Richard Peters.

Alderman Swantek stated that he is concerned that Ms. Harness indicated that she had been a resident for three weeks. She was not present at this meeting. He questioned whether or not the Town still has the policy that members should be residents for at

least two years prior to serving. Mr. Dorazio stated that he believed this applicant has owned property at NTB for 12 years. Mayor Pro Tem Yawn expressed that training is very important for members of the Board of Adjustment and that a training period should be required as a condition of Ms. Harness' appointment. He said that Mr. Peters would not be required to have training since he served on the Board of Adjustment previously. Alderman Macartney asked if alternates can vote. Mayor Pro Tem Yawn indicated that alternates can vote if there is not enough regular members present. He indicated that this is a quasi-judicial body and they can make decisions that bypass the Board of Aldermen.

Alderman Macartney made a motion to appoint Richard Peters as an alternate member of the Board of Adjustment. Alderman Lanci seconded the motion. The motion passed unanimously.

Alderman Macartney made a motion to appoint Marianna Harness as an alternate member of the Board of Adjustment. Alderman Lanci seconded the motion. Alderman Farley said he is concerned about the three weeks' residency and he cannot support an appointment in this case as there are decisions that are made by the Board of Adjustment that bypass the Board of Aldermen. Alderman Swantek said that he would like to check on the two year residency rule. Alderman Lanci said she would like Ms. Harness to be present to make her case.

Alderman Macartney made a motion to table the appointment of Marianna Harness. Alderman Lanci seconded the motion. There was further discussion on training. Mr. Rowland indicated that Staff is planning on having training every month. The motion passed unanimously.

- B. Request for Town Attorney to Investigate Property Ownership at the End of Bird Lane and Utopia Street:** Mr. Smith said that this is similar to the Reeves Street situation except that there are no CAMA permits involved. Mr. Edes said that he is fine with it, that his concern was that he was never given Board authority to investigate the ownership. Alderman Lanci made a motion to direct the Town Attorney to research the ownership of the land at the end of Utopia Street and Bird Lane. Alderman Swantek seconded the motion.

Alderman Farley asked how Utopia and Bird got into this. Alderman Swantek said that Mr. Best has indicated that the same problems exist in these areas. Alderman Macartney asked about the cost. Mr. Edes stated that it depends on how much he can find on the register of deeds website and said that Reeves Street took about 3-4 hours to research. The motion passed unanimously.

- C. Update on Maintenance Dredging Project:** Mr. Smith indicated that the original time frame for the placement of sand was to start in January, but that has been moved back to March. He reported that he and a few Board members attended a presentation by the Army Corps of Engineers and they seem to think that this can be done before the April 1st turtle and bird nesting season starts.

- D. **Recognize Treasure Realty and Public for Donations:** Mr. Smith recognized and thanked Treasure Realty for donating to the NTB beach fund. He thanked the public and staff for their donations to Toys for Tots and the Angel Tree program. He thanked Rogers Bay for their generous donation this year and every year. He also thanked the new Wal-Mart in Jacksonville which doubled its donation to the Town for Toys for Tots.
- E. **Update on Building Inspections:** Mr. Smith distributed a copy of a letter to Cathy Williams of the Department of Insurance certifying the employment of the Town's new Building Inspector. Mr. Smith requested a motion from the Board to direct him to send a letter to Onslow County to terminate the Memorandum of Understanding between the Town and the County for Building Inspections as it is no longer needed and explained that the two parties have agreed on how to handle the open permits.

Alderman Farley made motion to authorize the Interim Town Manager to terminate the Memorandum of Understanding and write a letter to Onslow County and that the Town and the County agree on how to handle the open permits. Alderman Macartney seconded the motion. Alderman Macartney asked about the savings to the Town. Mr. Smith indicated that it is not going to save the Town but that the Town gets the revenue from the permit fees back. He said that the Town was not paying the County, the Town will now be paying a building inspector and collecting the fees for the permits. Alderman Swantek indicated that the Town may be losing money on having a Building Inspector here, but pointed out the convenience and having someone located here in the case of a storm, he said the Town may end up breaking even. The motion passed unanimously.

Alderman Farley asked about the placement of sand on the north end. He wants to know if it can be spread out and be placed further down. He wants to know if the sand can go down to the St. Regis. Mr. Smith indicated that so far the plans are to place the sand ending at the last building of Topsail Reef. He said he will ask the Corps if placing sand down toward the St. Regis is a viable thing to do. Alderman Macartney thinks the Town should ask. He thinks the Town should have an engineer come up to NTB and find out about the options. Alderman Swantek suggested that the new Town Manager find out the cost to truck in sand. Mayor Pro Tem stated that it was the consensus of the Board to gather information.

Mayor Pro Tem Yawn thanked Mr. Smith for his work as Interim Town manager and said that he has done a great job.

VIII. OPEN FORUM:

Gary Rowland of 127 S. Permuda Wynd – Mr. Rowland said that he is impressed with the unanimity that the Board is showing toward the issues that are being covered. He said it makes him very proud that the Town is moving ahead as well as it is.

Richard Calloway of 3984 Island Drive – Mr. Calloway asked about the work that had been done with the Department of Interior to include NTB as a part of the flood insurance under FEMA. Donald Martin explained that the Town submitted a report to U.S. Fish

and Wildlife and that it will go before Congress and they will have to act on it. He said that U.S. Fish and Wildlife said it would be within a year.

Nancy Schroeder of 239 Makepeace – Ms. Schroeder lives at the corner of Makepeace and Reeves. She described that there is a mess down there. She said that a group of residents down there had designated themselves a HOA and they are trying to impose their will on the right-of-way of Reeves Street which Mr. Edes confirmed is Town property. She said the behavior of the group has caused her to do a second title search and put closed circuit TVs on her house. Her title search agrees with Mr. Edes' findings. She said that the group wants a parking lot in the area and has illegally dumped gravel along her property. She says she thinks the issue needs resolved. She is concerned that this group is going to get what they want from the Board through malicious means.

IX. CONSENT AGENDA

A. Call for Public Hearing – Rezoning Request

B. Approval of Minutes:

December 2, 2009
December 3, 2009
December 15, 2009

C. Department Head Reports:

Finance Report
Fire Department
Inspections Department
Planning Department
Police Department

Alderman Swantek made a motion to approve the Consent Agenda. Alderman Lanci seconded the motion. Alderman Farley asked if the Town is going to have a public hearing on the building operations ordinance. Mayor Pro Tem Yawn indicated that that it was removed from the agenda because it is not required. The Board will have the written ordinance to approve at the February meeting. Alderman Farley does not think that the draft ordinance he received for the board packet reflects what was recorded in the minutes. Alderman Swantek asked about having a meeting on vendors. Ms. Faulkner clarified that the last direction of the Board was to have Ms. Burleson write an ordinance based on the outcome of the previous workshop on vendors. She said Ms. Hill is currently working on a draft of the ordinance and it will be before the Board in February. The motion passed unanimously.

X. NEW BUSINESS

A. Topsail Island Shoreline Protection Commission Charter Updates: Mayor Pro Tem Yawn introduced the issue and read his motion as follows:

Whereas the Topsail island Shoreline Protection Commission has a Charter, and said Charter only includes the mission of protecting the ocean shoreline, and the estuarine shoreline has significant environmental and economic attributes that are of high

importance to our area, including oyster harvesting, fishing, boating, kayaking, and other economic activities; and that the total shoreline on the estuarine side of Topsail Island is significantly longer than the ocean shoreline due to the irregular nature of the estuarine shoreline; and that the mainline estuarine shoreline also needs protection. Also, that the TISPC in practice does today perform activities and lobbying related to shoreline protection methods other than just beach nourishment, which should be corrected in the Charter to give full authority to such practices, which are advantageous to the Topsail area, I move that the North Topsail Beach Board of Aldermen request that the TISPC modify their charter under the rules of the TISPC; that all 3 of our voting representatives to the TISPC do lobby to include on the January meeting of the TISPC agenda a discussion and vote on this topic; and **encourage** the 3 NTB representatives to the TISPC **to** vote to amend the Charter as indicated in the attachments to this motion.

In light of the proposed expanded role for the TISPC I also move that we rename OUR Beach Nourishment Committee the “North Topsail Beach Shoreline Protection Committee.”

Mayor Pro Tem Yawn indicated that he is not trying to change the composition of the Commission, but to give the TISPC authority to cover both sides of the island. He said that terminal groins, dune pushing, trucking in sand and other technologies are not included in the charter.

Alderman Farley seconded the motion. Alderman Macartney said that this charter has to be approved by five jurisdictions, and that an update will not happen for a while. He does not think that they will have an objection to Mayor Pro Tem Yawn’s updates. He would vote in favor of it.

Alderman Farley indicated that he would like Mayor Pro Tem Yawn to amend the portion of the motion forcing the members to vote a certain way, he would like them to vote their own conscience. Mr. Edes said he was about to comment on that as well. Mayor Pro Tem Yawn modified his motion and inserted the word encourage. Alderman Macartney agreed with the modification and the change in the name of the committee. The motion passed unanimously.

B. Approval of Contract with Holland & Associates for Survey of Phase One

Property Owners: Alderman Macartney explained that the Board of Aldermen had a meeting on beach nourishment on December 15th where the Board agreed to go out for additional data which included looking into contracting out the work of performing a survey of Phase One property owners and contracting with a consultant on financing of Phase One of the CP&E plan. He said he feels that both proposals need to be negotiated by the new town manager and that the manager should become familiar with the issue and have input. He suggested a motion to postpone the items until the next regular board meeting. Alderman Swantek made a motion to table the item to the next meeting. Alderman Farley seconded the motion.

There was discussion on both of the proposals. Discussion included cost, whether the projects should go out to bid, and the time frame. Alderman Macartney suggested

that the Board meet with the new Town Manager and discuss what their comfort levels are and how they are going to find out what the property owners are willing to support and the best way of finding that out. He said the citizens need to tell the Board if they are willing to step up to the plate.

The motion passed unanimously.

- C. **Approval of Contract with Peter Ravella Consulting for a Financing Plan for Phase One of the CP&E Beach Nourishment Project:** This item was discussed along with the previous item.
- D. **Budget Amendments:** Mr. Smith explained that Budget Amendment #1 includes an additional \$40,000 to the street capital outlay in order to fund the mill patching and failing sections of SR 1568 from Marina Way to NC 210. He said that he has a contract from DOT and the previous Town Manager directed DOT to move forward with the project, but he does not see in the budget and the minutes where the Board had given direction to move forward. He asked the Board for a motion to move forward with the project and approve the contract. In addition to this Mr. Smith indicated that this budget amendment also includes an additional \$25,000 for the bike path, which is already in the budget. There was discussion about where the additional \$40,000 came from and it was believed that it may have been a two to three year project that was changed to one. There was discussion regarding the approval of moving funds from the capital fund to the general fund.

Alderman Macartney made a motion that the Board approve both budget amendments and transfer the money out of the capital fund. Alderman Swantek seconded the motion. Mayor Pro Tem Yawn said he would like to modify the motion to transfer the total amount which is \$792,157.03 out of the capital fund into the general fund and perform the necessary budget amendment. Alderman Macartney accepted the amendment. Alderman Farley seconded the amendment. The amendment passed unanimously. There was discussion about the condition of the road and that it would have been money the Town would eventually need to spend anyway.

Mayor Pro Tem Yawn mentioned that he had asked about getting grant funding for the bike path. Mr. Smith indicated that he had contacted DOT and that funds are not available for the project. He said the Town would have to get on the Transportation Improvement Program which takes a year or two. Mr. Foster added that it is nearly impossible to get and that there are many restrictions involved.

The Board voted on Alderman Macartney's amended motion to approve both budget amendments and the transfer of the total capital fund into the general fund. The motion passed unanimously.

Alderman Macartney made a motion to approve Budget Amendment #2. Alderman Lanci seconded the motion. Alderman Macartney listed the line items. Mr. Smith indicated that there is a new expenditure line item which is for tuition reimbursement. He explained that an employment contract that was initiated by Mr. Clifton included tuition reimbursement of \$1,000 toward a professional license and that the Town's

employee handbook also indicates that the Town assists with tuition of up to \$500 a year, so he is asking that the Board approve \$1,500.

The motion passed unanimously.

XI. OPEN FORUM:

Donald Martin of 207 Oyster Lane – Mr. Martin commended the board for their hard work on finding a town manager and welcomed Mr. Foster. He said that he has met with Representative Walter Jones and that he is working hard to get CBRA eliminated for NTB. He said he thanked Representative Jones for the hard work he was doing for the Town. He asked the citizens to contact the congressmen they know on behalf of the Town. Mr. Martin mentioned that Representative Jones is working on making the Navy and the Marines one organization and that he has 300 congressmen on board for that, he told Representative Jones that NTB needs those 300 congressmen for CBRA too.

Thomas Leonard of 218 Coastal Drive – Mr. Leonard clarified Mr. Martin’s statement and explained that Representative Jones’ bill is to change the title of the Department of the Navy to the Department of the Navy and Marine Corps.

Gene Graziosi of 2392 New River Inlet Road - Mr. Graziosi said that he is aware that many things fall through the cracks and that he wanted to mention that during the meeting with U.S. Fish and Wildlife in D.C. that Town representatives had asked about Federal funding for projects in the CBRA zone. He said that the answer to that was that there was misinformation out there and that with the inlet repositioning project, that there is a way that the Army Corps of Engineers can say that it fits within their guidelines and that USF&W may be able to give NTB the go ahead for Federal funding.

XII. ATTORNEY’S REPORT: Mr. Edes indicated that he will present his report in closed session.

XIII. MAYOR’S REPORT: Mayor Pro Tem Yawn thanked the Board of Aldermen for all of the hard work they did in hiring a new town manager. He welcomed Steve Foster. He thanked the “first constituent” for coming out. He thanked Mr. Edes for his hard work on the employment contract. He thanked Terrie Woodle and Kim Weaver for their work with Toys for Tots and Angel Tree. He thanked Connie Pletl for the write up and picture of the lobby full of toys in the Topsail Voice.

XIV. ALDERMEN’S REPORT:

Alderman Lanci said that she was glad to see so many people at the meeting and that there were so many positive things said. She said she is happy to have Mr. Foster on board and is looking to a great 2010.

Alderman Macartney said that the Board has come a long way in a month but that they have a million miles to go. He asked that the citizens let the Board know where they are in the big issue and welcomed suggestions; he said that they have only just begun.

Alderman Swantek congratulated Mr. Foster. He mentioned that there is going to be an important meeting about the 2010 Census on the 12th of this month, he said that it is an important factor for the Town and that every person counts, he asked that everyone please fill out the census form. He said that the Town can hopefully get the Town Hall as a place where the forms can be turned in.

Alderman Farley said happy New Year. He said he is looking forward to a great year for the Town and for us individually. He welcomed Mr. Foster and thanked everyone for coming out.

The Board went into a ten minute recess.

- XV. **CLOSED SESSION:** Alderman Swantek made a motion to go into Closed Session. Alderman Lanci seconded the motion. The motion passed unanimously.

The closed session was to consider the following items:

Closed session per North Carolina General Statute § 143-318.11. Closed sessions. Section 5. To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease.

Closed session per North Carolina General Statute § 143-318.11. Closed sessions. Section 3. To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Alderman Macartney made a motion to go out of closed session. Alderman Swantek seconded the motion. The motion passed unanimously.

- XVI. **ADJOURNMENT:** Alderman Macartney made a motion to adjourn. Alderman Lanci seconded the motion. The motion passed unanimously. The meeting adjourned at 11:01 p.m.

APPROVED:

Daniel Tuman, Mayor

ATTEST:

Carin Z. Faulkner, Town Clerk