

Town of North Topsail Beach

Daniel Tuman, Mayor
Michael Yawn, Mayor Pro Tem
Aldermen:
Richard Farley
Deborah Lanci
Richard Macartney
Robert Swantek



Steven H. Foster
Town Manager

Carin Z. Faulkner, MPA
Town Clerk

Board of Aldermen Special Meeting (Recessed Meeting of May 13, 2010) Tuesday, May 18, 2010 9:00 A.M

PRESENT: Mayor Daniel Tuman, Mayor Pro Tem Michael Yawn, Aldermen Richard Farley, Robert Swantek, Dick Macartney, Town Manager Steve Foster and Town Clerk Carin Faulkner.

NOT PRESENT: Alderman Deborah Lanci

- I. **CALL TO ORDER:** Mayor Tuman called the recessed meeting to order at 9:00 a.m. in the North Topsail Beach meeting room.
- II. **APPROVAL OF AGENDA:**
 - Alderman Swantek made a motion to approve the agenda as presented Mayor Pro Tem Yawn seconded the motion.
 - The agenda was approved unanimously.
- III. **REVIEW CHANGES FROM LAST MEETING:**
 - Mr. Foster indicated that Staff has revised the spreadsheets to reflect the changes and corrections made at the last meeting.
 - There was discussion about decreasing the tax rate.
 - All agreed to adopt the 3% option offered by Waste Industries at the last meeting. Mr. Foster reported that he clarified that that the 3% increase would last this year and next year and the contract would be extended two more years, totaling seven years. The Board agreed to go with the 6.1% increase. Mr. Best reported that the Town will be saving approximately \$12,000 on the compactors that were originally in the contract and are not being used. There was discussion on dropping the sanitation fee back to \$139.
 - Mayor Pro Tem Yawn asked if longevity pay was considered when preparing the budget. Mr. Foster explained that the amount is insignificant for budget consideration.

IV. DISCUSSION ON FEE SCHEDULE:

- The Board discussed the General Fee Schedule. Ms. Faulkner is going to look into prices for color copies and will notify the Board of her findings. The Board agreed to change the cart fees to \$139. There was discussion on extra carts and the fees for them. Alderman Macartney would rather the Town incentivize people who are responsible and purchase extra carts when needed. Mr. Foster said that he will discuss this issue with Mr. Burke and that part of the problem may be enforcement.
- There was discussion on parking ticket fees. Chief Fillinger said that the Town could raise the parking ticket fee to \$50. The Board agreed.
- There was discussion on sand dune violations and the leash law. The Board agreed to change the leash law to \$25.00.
- The Board agreed to change the civil Citations Fees from \$0-500 to \$25 - \$500.
- The Board agreed to change the Nuisance Trash Fee to \$50 a day plus clean up fee.
- Mr. Stoudt, the Building Inspector discussed the recommended changes to the inspections fees. The Board agreed to all of the recommended changes except for the addition of the fire inspections fee.
- There was discussion on the planning and zoning fees. The Board agreed to the recommended changes.

V. ADDITIONAL INFORMATION ON SALARIES AND INCENTIVE PAY FOR FIRE DEPARTMENT:

Fire Chief Best explained the difference in the salaries for the fire department budget. Chief Best and Assistant Chief Moore both agreed that the \$304,293 for the FY2011 budget is correct.

VI. DISCUSSION ON POLICE RADIOS:

This item was not discussed.

VII. DISCUSSION ON EMPLOYEE FAMILY HEALTH COVERAGE:

The Board of Aldermen received copies of the employee survey. There was discussion on the surveys. There was discussion about the amount needed on hand to cover the Town's liability. Mr. Foster indicated that the Town has to have 1/24 set aside at all times to cover the cost; it comes to around \$2,175. The Board agreed that the Town will cover the first \$1800 of the deductible (employees will be responsible for \$700).

VIII. DISCUSSION ON CAPITAL RESERVE FUND:

There was discussion on the letter received from the Department of State Treasurer about the creation of the capital reserve fund and the transfer of those funds into the general fund. Mayor Tuman said he would like this issue resolved before the budget is passed.

The Mayor requested that Mr. Foster prepare a budget message. Mayor Pro Tem Yawn requested that Staff provide the spreadsheet files of the budget.

- IX. **RECESS:** Mayor Pro Tem Yawn made a motion to recess this meeting. Alderman Farley seconded the motion. The motion passed unanimously. The meeting recessed at 12:17 p.m.

APPROVED:

Daniel Tuman, Mayor

ATTEST:

Carin Z. Faulkner, Town Clerk

Approved on: 6/3/2010

DRAFT